



The Children's Center Preschool

Office Use Only

Date Rec'd _____
 App fee pd _____
 Database _____
 Email _____

APPLICATION FOR ENROLLMENT

ADMISSION POLICY

- Families who are interested in The Children's Center may visit the web-site at www.mckaychildcenter.com for registration information.
- After reviewing the information, the parents/guardians may tour the facility on the 2nd Tuesday morning of the month at 9:00 a.m. during the school year (Oct – May).
- The parents/guardians may then complete an application form and return it to the Center along with a \$35.00 non-refundable processing fee per child. At this time, the child's name will be placed on a wait list. Priority is given to siblings, however, all applicants are considered in order of the date of application.
- When a child is offered placement in the Center, the parents/guardians will need to sign a contract and return it with a non-refundable deposit to secure a spot. The contract offers a variety of payment plans from which to choose.
- All decisions regarding acceptance are made on a space availability basis and at the discretion of the Director. The Children's Center has a strict policy of non-discrimination toward students and staff. A separate application should be completed for each child for whom you are requesting admission.

General Information

School Year _____ *Date of Application* _____

Information about the Student

Student's Last Name _____ *Student's First Name* _____ *Student's Date of Birth* _____

Gender _____ *Current School* _____ *Home Telephone Number* _____

Home Address _____ *City* _____ *State* _____ *Zip Code* _____

Directions: Please print clearly. **A non-refundable application fee of \$35.00 per child must accompany this application. Payments via paypal accepted, or application may be dropped off or mailed in with a check.**

| Information about the Student's Father or Parent #1 | | | |
|--|-------------------|-------------------------------------|--------------------------------|
| <i>Parent #1</i> | | <i>First Name</i> | <i>E-mail Address</i> |
| <i>Home Address if different than student's</i> | | <i>City</i> | <i>State</i> <i>Zip Code</i> |
| <i>Home Phone</i> | <i>Work Phone</i> | <i>Cell Phone</i> | <i>Other Telephone Numbers</i> |
| <i>Occupation</i> | | <i>Name and Address of Employer</i> | |
| Information about the Student's Mother or Parent #2 | | | |
| <i>Parent #2</i> | | <i>First Name</i> | <i>E-mail Address</i> |
| <i>Home Address</i> | | <i>City</i> | <i>State</i> <i>Zip Code</i> |
| <i>Home Phone</i> | <i>Work Phone</i> | <i>Cell Phone</i> | <i>Other Telephone Numbers</i> |
| <i>Occupation</i> | | <i>Name and Address of Employer</i> | |
| Information about Brothers and Sisters | | | |
| <i>Name</i> | | <i>Age</i> | <i>School or College</i> |
| <i>Name</i> | | <i>Age</i> | <i>School or College</i> |
| <i>Name</i> | | <i>Age</i> | <i>School or College</i> |
| <i>Name</i> | | <i>Age</i> | <i>School or College</i> |
| Acknowledgement and Signature | | | |
| I understand that by submission of this application and check for \$35.00 , my child will be considered for admission to The Children's Center. I further understand that should my child be offered a space at the school, and I/we decline, our \$35 application fee will be forfeited. | | | |
| <i>Parent/Guardian Signature</i> | | | <i>Date</i> |