



# The Children's Center Preschool

## APPLICATION FOR ENROLLMENT

### ADMISSION POLICY

- Families who are interested in The Children's Center may visit the web-site at [www.mckaychildcenter.com](http://www.mckaychildcenter.com) for registration information.
- After reviewing the information, the parents/guardians may tour the facility on the 1<sup>st</sup> Tuesday morning of the month at 9:30 a.m. during the school year (Oct – May).
- The parents/guardians may then complete an application form and return it to the Center along with a \$35.00 non-refundable processing fee per child. At this time, the child's name will be placed on a wait list. Priority is given to siblings, however, all applicants are considered in order of the date of application.
- When a child is offered placement in the Center, the parents/guardians will need to sign a contract and return it with a non-refundable deposit to secure a spot. The contract offers a variety of payment plans from which to choose.
- All decisions regarding acceptance are made on a space availability basis and at the discretion of the Director. The Children's Center has a strict policy of non-discrimination toward students and staff. A separate application should be completed for each child for whom you are requesting admission.

#### General Information

School Year

Date of Application

#### Information about the Student

Student's Last Name

Student's First Name (name you want us to  
teach your child to write on their papers)

Student's Date of Birth

Gender

Male

Female

Current School

Home Telephone Number

Home Address

City

State

Zip Code

**Directions:** Please print clearly. **A non-refundable application fee of \$35.00 per child, payable to "The Children's Center", must accompany this application.**

**Please fill out other side→**

<b>Information about the Student's Father or Parent #1</b>			
<i>Father's Last Name or Parent #1</i>		<i>First Name</i>	<i>E-mail Address</i>
<i>Home Address if different than student's</i>		<i>City</i>	<i>State</i>
<i>Zip Code</i>	<i>Home Phone</i>	<i>Work Phone</i>	<i>Cell Phone</i>
<i>Other Telephone Numbers</i>	<i>Occupation</i>	<i>Name and Address of Employer</i>	
<b>Information about the Student's Mother or Parent #2</b>			
<i>Mother's Last Name or Parent #2</i>		<i>First Name</i>	<i>E-mail Address</i>
<i>Home Address</i>		<i>City</i>	<i>State</i>
<i>Zip Code</i>	<i>Home Phone</i>	<i>Work Phone</i>	<i>Cell Phone</i>
<i>Other Telephone Numbers</i>	<i>Occupation</i>	<i>Name and Address of Employer</i>	
<b>Information about Brothers and Sisters</b>			
<i>Name</i>		<i>Age</i>	<i>School or College</i>
<i>Name</i>		<i>Age</i>	<i>School or College</i>
<i>Name</i>		<i>Age</i>	<i>School or College</i>
<i>Name</i>		<i>Age</i>	<i>School or College</i>
<b>Acknowledgement and Signature</b>			
I understand that by submission of this application and <b>check for \$35.00</b> , my child will be considered for admission to The Children's Center. I further understand that should my child be offered a space at the school, and I/we decline, our \$35 application fee will be forfeited.			
<i>Parent/Guardian Signature</i>			<i>Date</i>

<b>For office use only</b>		
<i>Date Received</i>	<i>Check #</i>	<i>Amount</i>